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## Notice of Annual General Meeting – Nomination Form

The Annual General Meeting for VetRide Incorporated will be held at the Greensborough RSL, Main Road Greensborough, on Tuesday 30<sup>th</sup> November 2021 at 11.00 am.

### **Nominations:**

At the Annual General Meeting all the members of the Management Committee for the time being shall retire from office, but shall be eligible upon nomination for re-election.

Any two members (nominator and seconder) of the Club shall be at liberty to nominate any other member to serve as an officer of the management committee.

Nominations for the Management Committee are to be received by the Secretary in writing prior to the Annual General Meeting, the nomination to be signed by the member, the member's nominator and seconder.

If no written nominations are received, nominations will be taken from the floor.

### **To be eligible to serve on the Committee you must:**

Be an adult; an ordinary member; meet the Australian Charities and Not-for-profits Commission (ACNC) Responsible Person's requirements and sign the declaration herein;

Agree to abide by and uphold the VetRide Incorporated Governance Standards and participate in opportunities to increase your understanding of not-for-profit governance and compliance including attending any governance training provided;

Not be a bankrupt or one who has compounded with their creditors or otherwise taken advantage of the laws in force for the time being relating to bankruptcy;

Have not been convicted of an indictable offence or of an offence punishable on summary conviction for which the person is sentenced to imprisonment otherwise than in default of payment of a fine;

Agree to abide by the VetRide Committee Code of Ethics & any other policies of the organization;

Understand that you must make attending committee meetings a priority.

VOTING will take place at the Annual General Meeting. For positions where more than one nomination is received, voting will be by secret ballot.

MEETINGS will take place every eight weeks, or at an interval otherwise determined by the committee.

# VetRide Incorporated

*'Cycling in Support of Defence Service Personnel and Veterans'*



## VetRide Incorporated Committee Member Nomination Form

To nominate for a position on the Committee, you must reply to the Secretary by scanned email attachment or posting this form.

I wish to nominate for the position of:

- |   |  |
|---|--|
| <input type="checkbox"/> President        | <input type="checkbox"/> Vice President      |
| <input type="checkbox"/> Secretary        | <input type="checkbox"/> Assistant Secretary |
| <input type="checkbox"/> Treasurer        | <input type="checkbox"/> Assistant Treasurer |
| <input type="checkbox"/> Committee Member | <input type="checkbox"/> Ride Director       |

I hereby confirm I am able to meet all the conditions stated in the Notice of Annual General Meeting Nomination Form and therefore eligible to serve on the Committee.

Nominee:

Nominated:

Seconded By:

### DECLARATION

In applying for the above position, I also declare that I have not been disqualified by the Australian Charities and Not-for-profits Commission at any time during the previous year from being a responsible person.

Declared at: [location] ..... On: [date] .....

Signature: .....

Name: .....

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### OFFICE USE ONLY

Membership verified carried out by : .....

Search of ASIC and ACNC Disqualified Persons registers carried out by : .....